

Barrowcliff School

Ash Grove, Scarborough, YO12 6NJ

Telephone: 01723 351767
www.barrowcliff.n-yorks.sch.uk
E-mail: admin@barrowcliff.n-yorks.sch.uk
Headteacher: Mr Mark Rogers
Acting Deputy Headteacher: Mrs Andrea Dixon



17th March 2025

Dear Parents/Carers,

School Attendance

Over the past few weeks we have observed a noticeable pattern of low attendance, particularly on Fridays. We also have a high level of unauthorised absences – these are absences where no reason has been given, or the reason given is not valid.

As a result of this, we are implementing the following measures with immediate effect:

- **Repeated Absences:** Where your child is regularly absent on a specific day (e.g. Friday), these will no longer be authorised unless medical evidence can be provided.
- **Birthday Absences:** Unfortunately, a high number of children are being reported ill on their birthday. For this reason, these absences will no longer be authorised unless medical evidence can be provided.
- **Evidence of Appointments:** We require evidence of **all** medical appointments going forward. Any appointments that cannot be evidenced will be marked as unauthorised. Please make these appointments outside of school times where you can.
- **Penalty Notices:** Penalty Notices for poor attendance can be issued where there are persistent unauthorised absences. We will be referring cases to the Local Authority where there are repeated instances of unauthorised absence.

Please note that late arrivals after 9:15 am are marked as unauthorised late, which counts as an unauthorised absence for the morning session.

Regular attendance is crucial for your child's academic progress and social development, and missing school can have a significant impact on their learning experience. Your support in this matter is greatly appreciated and will contribute to your child's success.

If you have any questions or concerns, please do not hesitate to contact us. We are here to support you and your child in any way we can.

Thank you for your understanding and cooperation.

Yours sincerely

Mr M Rogers
Headteacher



National Nurturing
School Award
2023

